**ARMAND BAPTISTE**

**13 Cadiz Road, Belmont**

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**OBJECTIVE**

Secondary School graduate looking for full time employment, where I can grow as an individual in a field in which I can create a promising career. As a strong, dedicated young man, I am seeking a position that would allow me to be a successful individual, whilst furthering my academic endeavours.

**WORK EXPERIENCE**

August 2016 – January 2017: Warehouse Attendant

***Guy and Gordon Limited***

* Receipt of goods and certification of delivery notes or bills
* Offloading stock deliveries at Head Office
* Transfer of goods from warehouse to front office and delivery trucks
* Inventory of stock and maintenance of re-packaged items
* Issuing notes to accounts department with respect to re-packed items
* Liaison with sales department about speciality items
* Maintain and clean warehouse

May 2016 – July 2017: Commissary Worker

***Domino’s Pizza***

* Preparation of vegetable and other ingredients
* Preparation of pizza dough
* Delivery
* Maintain and clean work area
* Clean cooking utensils

April 2016 – July 2017: Cook

***Kentucky Fried Chicken***

* Food preparation and cooking
* Maintain and clean kitchen area

Sep 2015 – Nov 2016:  Press Assistant

***Scrip J***

* Maintain appropriate inventory of paper, records usage and spoilage
* Ensure that the roll of paper is properly unwrapped, mounted and ready to be spliced
* Monitor the flow of paper throughout the run; and installation of new roll
* Adjust ink, solvent, and varnish
* Compliance to all safety policies and procedures

May 2015 – Jul 2015: Back Store Attendant

***Massy Stores***

* Discard expired stock and outdated items
* Assist in  inventory preparation
* Transport stock from storage to stock areas

Oct 2014 – Jan 2015: Car Washer

***Scrubble Bubble Car Care Centre***

* Clean external areas by hand, brush and other operating washing equipment
* Dry and polish vehicle windows, lights, windshields, and exterior body manually
* Vacuum, shampoo, add air freshener and clean vehicle interior

Dec 2013 – Feb 2014: Car Washer

***Evolved Auto Motive***

* Clean external areas by hand, brush and other operating washing equipment
* Dry and polish vehicle windows, lights, windshields, and exterior body manually
* Vacuum, shampoo, add air freshener and clean vehicle interior
* Check levels of windshield fluid, gas, oil, water and replenish if necessary
* Perform basic maintenance check

Jun 2013 – Aug 201: Automotive Service Technician Apprentice

***Kevin Seon Service Tune­Ups***

* Assist and perform basic maintenance checks and diagnosis of mechanical problems
* Perform repair and maintenance tasks as instructed

**EDUCATION ​**

​Belmont Boys Secondary School

 Jun 2015 – CXC

Trinzuela

Jan 2016 – April 2016

**ABILITIES AND SKILLS**

Effective communication skills: both verbal and written

Dedicated and industrious

Maintains level of accuracy and attention to detail

Basic computer skills

Strong physical demeanour: able to consistently lift up to 50 lbs

Works well as part of a team and an enthusiastic learner

**INTEREST**S

Music and Down Syndrome Awareness

**REFERENCES**

To be provided upon request